
**Central Region Council
EXECUTIVE COMMITTEE MEETING Minutes
Thursday, October 9, 2003
2:30 p.m. corrected and final copy**

Presiding: Jane Reister Conard, Chair

Present: Ed Armour, Charles Daud, Greg Diven, Norm Fitzgerald, Todd Henriksen, Paul Jackson, Doug Johnston, Brad Maughan, Karen Silver, Kerry Steadman, Russ Thelin, Dean Walker and Commissioner Gene D. White.

Excused: Councilman David Wilde

Staff: Leno Franco, Diane Lovell and Verene Froisland.

Welcome & Announcements

Jane Reister Conard called the meeting to order at 2:43 p.m. and welcomed all those in attendance.

Chairperson Conard announced that she was nominated to be the new Chair of the Chairs Committee. Lynette Rasmussen, head of the Office of Childcare, announced to the Chairs Committee that nominations for the "Work Life Award" would close tomorrow.

A lunch appointment is scheduled with Kevin Foley, from UPS, to see if he is interested in becoming a Council member representing a large employer. There are also two small business vacancies and potential members have been contacted.

Chairperson Conard then encouraged the Council members to make every effort to attend meetings for the remainder of the year so that action items will not be postponed due to lack of a quorum.

Committee Reports

Basic Needs – Karen Silver stated that the "Need Help" cards are being well received and should be in circulation next year. She then stated that she attended the Unity Center meetings. As a result of those meetings, health care became the first priority and education/ESL became the second priority. Ms. Silver stated that there is supposed to be another meeting in the spring – she will keep the Council posted.

Marketing – Ed Armour stated that he has been in touch with Kurt Stewart and Darin Brush to learn more about DWS and its marketing strategies.

Training & Development – Diane Lovell stated that the Training & Development Committee is scheduled to review an application from a potential training provider and to review the revised DWS WIA training provider approval criteria.

Youth Council – Paul Jackson stated that the next Youth Council meeting will be held on Monday, October 20th – everyone interested is invited. He stated that he attended the State Youth Council meeting and wanted to share a couple of things. The first item concerned a report that reflected financial measures and outcome standards that Youth Council's are required to satisfy. The report goes back to the 4th Quarter of FY02 and it was brought to his

attention that there were four measures that the Central Region did not meet. Mr. Jackson then noted that he would be meeting with Leno Franco, Ms. Lovell and other staff to review the report. The second item dealt with the pending WIA legislation and the statewide Youth Services RFP. The State Council decided to suspend release of the RFP until more definitive information is available regarding WIA reauthorization.

Agenda Setting – November 6, 2003

Chairperson Conard referred to the “Annual Agenda Management Calendar” for November 6th. The calendar indicates that there will be a DWS Veteran’s Services Presentation and Fiscal Primer. Brief committee reports and a few actions items will also be on the agenda.

Kerry Steadman stated that it would be helpful to have an understanding what the State’s philosophy is on how bonus monies (recently awarded to Utah by the Department of Labor) will be allocated. Perhaps funds could be directed to address the current “workload” issues.

Chairperson Conard thanked Mr. Steadman for his request and suggested that we frame the discussion within a larger issue – What can the Council do to support DWS staff in view of the 25% increase in requests for supportive services?

December 11th – Format for Legislative Issues

Chairperson Conard stated that there would be a Holiday Reception as a part of the December 11th Council meeting. She feels that it would be a good idea to invite our Legislators, prior to the next Legislative Session in January, to help them learn about the Council. Chairperson Conard suggested that a letter be sent out to all of the Legislators in Salt Lake and Tooele Counties inviting them to come and then perhaps assign individual members to contact their own elected representative. She then stated that Sarah Brenna will be consulted and that additional details/plans will be made available at the next Executive Committee.

Old Business

Chairperson Conard asked for comments on today’s Council of Councils conference. The members’ felt that the meetings are very valuable and suggested the conference be condensed into one day and conclude with an awards dinner.

New Business

Ms. Silver requested an update concerning last year’s Employee Assistance Program that was piloted for TANF recipients as they went into the workforce.

Mr. Maughan responded that the Employee Assistance Program expired because nobody used it.

Ms. Conard adjourned the meeting at 3:18 p.m.